

OBLIGATION RECORD

No.

Date	Description	Genl. Ledge.	Yr.	Allotment No.	Object Class	Amount

Payments will be made to:  
(show name or crypto of individual, firm, etc.)

Purpose of payment (s)  
(show also period covered)

Obligation to be Liquidated, Date obligation incurred: by: <input type="checkbox"/> Single payment <input type="checkbox"/> Periodic payments	Estimated date of final paymt.	Other references, if any:
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Date	Remarks and References	Obligations incurred	Obligations liquidated	Unliquidated obligation balance

## Note:

- (1) to be utilized as the media for IBM key punching (top part)
- (2) for use as obligation document when other document is not available or not suitable for purpose (middle part)
- (3) for use as a schedule of liquidations and record of current unliquidated balance for those obligations which will be continuing or recurrent and will be liquidated by regular or irregular payments (bottom part)

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